

**MINUTES OF MEETING
POND PLACE ASSOCIATION, INC.
POND PLACE TAX DISTRICT
SEPTEMBER 24, 2018
AVON ROOM, TOWN HALL**

POND PLACE ASSOCIATION, INC. BOARD OF GOVERNORS

Present: Domenic A. Zacchio, President
Charles Wall, Vice President
Susan Jansen, Treasurer
Kimberly J. Lazich, Secretary
Christopher Rossetti, Governor
Mitch Uzwack, Governor

Absent: John Williams, Governor
Joseph Barry, Assistant Treasurer

POND PLACE TAX DISTRICT BOARD OF DIRECTORS

Present: Domenic A. Zacchio, President
Charles Wall, Vice President
Susan Jansen, Treasurer
Kimberly J. Lazich, Secretary
Christopher Rossetti, Director
Mitch Uzwack, Director

Absent: Joseph Barry, Assistant Treasurer
John Williams, Governor
Kamil Kieterling, Director

Also present: Michael Famiglietti, Property Manager; Officer Jason Reardon, Avon Police, and homeowner, Bev Drees.

The President convened the joint POND PLACE ASSOCIATION & POND PLACE TAX DISTRICT meeting at 7:05 pm.

MINUTES OF PREVIOUS MEETING

It was moved by Kimberly Lazich, and seconded by Charles Wall, to accept the minutes of the August meeting, as presented. All in favor, motion carried.

The President made the announcement that starting at the October meeting, Manager Michael Famiglietti would be providing a recording device, which he would record our

meetings with, and then, his assistant would transcribe the recording. Kim Lazich will review the transcription and submit as minutes. She will no longer be paid as minute taker.

TREASURER'S REPORT

Treasurer Jansen reported that our Balance Sheets for both the Pond Place Association and the Pond Place Tax District were not in balance. Manager reported that he could not provide a balanced BS until the audit for year end was completed by King & King. Once done, he will re-print the balance sheets, which should then balance, and submit to the Board.

A discussion followed regarding the banking procedures now needed since Ms. Jansen took over as primary treasurer. The President signed several pages of forms to effect this change; however, it seems more paperwork must be filled out, signed and submitted before Ms. Jansen can access the accounts online. President Zacchio, Treasurer Jansen and Manager Famiglietti will all go to the bank together to make sure all necessary paperwork is done correctly.

MANAGER'S REPORT

Manager Famiglietti reports that a deposit has been paid to order the mailboxes.

The 1st phase of the project will be cutting and installing the frames. This should begin approximately October 1st.

All of the cement bases for the new light poles have been poured and set. The metal poles were slightly delayed, due to a color discrepancy but should be arriving soon.

Mr. Uzwack asked if any landscaping would be done around the “ugly” cement bases. Ms. Jansen suggested spray painting them brown, to match the poles. Manager Famiglietti will see what can be done to camouflage them, come spring.

The boat launch has been built and a bench was added to the area.

Mr. President asked about painting the fire hydrants. Often, the fire department will do this, as fire hydrants are color coded to indicate water flow pressure. There is one broken hydrant. It is on a list to be repaired.

There were several DRC applications and several violations. Manager will continue to field these. Furthermore, Mr. Rossetti asked if we could see a spread sheet showing all of this: applications and violations. Manager will provide.

DESIGN REVIEW COMMITTEE REPORT

Discussed under management report.

NEW BUSINESS

Officer Reardon reported that the Rt. 44 road work is almost done. The milling and paving will be overnight, between 6:00 pm until 5:00 am. They are also repairing and replacing all of the catch basins. This is all weather dependent. They predict it will take about 4 to 6 weeks.

Also, there was a bear attack. The bear was able to rip apart a garage door. The homeowner had been feeding the bears (leaving food out).

Officer Reardon also suggested that Pond Place put up at least one sign indicating the direction of the tennis courts, in case of emergency. Manager will see to it.

OLD BUSINESS

No old business.

OTHER

No "other".

PUBLIC COMMENT

None.

Charles Wall moved to adjourn the meeting. It was seconded by Kimberly Lazich. All in favor. Motion carried.

There being no further business to come before POND PLACE ASSOCIATION/POND PLACE TAX DISTRICT joint meeting, the President adjourned the meeting at 8:10 pm.

Respectfully submitted,
Kimberly Lazich, Secretary
